

BYLAWS OF PRIME TIMERS OF TALLAHASSEE

Article I. NAME

- A. The name of the organization shall be Prime Timers of Tallahassee.
- B. Prime Timers of Tallahassee is affiliated with Prime Timers Worldwide; however, Prime Timers of Tallahassee shall remain independent, subject to its own bylaws.

Article II. Membership

- A. Membership in Prime Timers of Tallahassee shall be available to all gay and bisexual males and male supporters of gay and bisexual males who are 21 years of age or older.
- B. Active membership, herein afterwards referred to as Members, is defined by Article II.A. above, and, who have paid their dues for the current year.
- C. Members of other Prime Timers Chapters are welcome to participate in Tallahassee Chapter activities, however, they may not vote in elections nor business meetings, nor can they serve in any elected or appointed positions within the Tallahassee Chapter.
- D. Members may invite nonmembers to Chapter events within the following parameters:
 - 1. The member is responsible for the conduct of his guest;
 - 2. All guests shall be 21 years of age or older.
 - 3. Female guests may be invited to a Chapter function only with the approval and advance knowledge of the Chapter membership and host.

Article III. DUES

- A. Membership in Tallahassee Prime Timers is for the year from January 1 through December 31.
- B. Yearly membership dues are \$25.00 for single men and \$35.00 for couples sharing the same household.
- C. Any person who joins Tallahassee Prime Timers between January 1 and September 30 shall pay the entire yearly dues. Any person who joins Tallahassee Prime Timers as a new member between October 1 and December 31 shall pay the normal annual dues and that payment will incorporate the remainder of the Chapter year plus the following Chapter year. The proration of dues does not apply to existing members who are delinquent in payment of their dues.

Article IV. OFFICERS AND DUTIES

- A. Elected officers shall be President, Vice-President, Secretary, Treasurer, and Newsletter Editor. These officers shall constitute a Chapter Executive Committee.
- B. The term of office for each elected officer shall be two years with no time limits, beginning on January 1 and ending on December 31. All elected officers will be recompeted starting with the October business meeting following adoption of these bylaws, after which one year later the Vice-

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President, Treasurer, and Newsletter Editor will be recompeted. One year after that the position of President and Secretary shall be recompeted. Two years after officers are elected to positions their positions will be recompeted.

- C. Any officer may be removed from office upon: 1) A removal/recall vote by Chapter members at a business meeting; 2) notice of said recall vote in the next Newsletter; and, 3) a final removal vote at the business meeting following said notice.
- D. If the position of any officer becomes vacant, then the remaining members of the Executive Committee will select a person to fill the unexpired portion of that officer's term. The remaining members of the Executive Committee may elect to hold a special election to fill the vacancy if the term of office remaining exceeds six months.
- E. The President shall be the Chief Executive Officer and shall oversee and conduct all Chapter business meetings. He will serve as liaison with Prime Timers Worldwide and with other chapters or may choose to appoint a Chapter member to serve in that capacity and to provide recurring reports of activities to the Executive Committee
- F. The Vice-President shall assist the President and preside over Chapter business meetings in the absence of the President. If the office of the President becomes vacant, the Vice-President will temporarily succeed to the office of President, until the remaining members of the Executive Committee select a new President. The Vice-President shall be responsible for reviewing all proposals/motions presented at Chapter business meetings for their impact on existing Chapter bylaws and of reporting this impact to the Chapter members at the following business meeting.
- G. The Secretary shall be responsible for keeping the minutes of all Chapter business meetings and for providing a copy of those minutes to the Newsletter Editor for inclusion as appropriate in the Chapter Newsletter. The Secretary shall also serve as Chapter Historian and maintain copies of all previous Business Meeting Minutes, Chapter Newsletters, and Bylaws.
- H. The Treasurer shall administer the funds of the Chapter under the governance of the Executive Committee and in accordance with the direction of the members. Exceptions to membership votes are emergency appropriations by the Executive Committee and cards/flowers for condolence expenses up to \$30.00. The Treasurer shall require receipts for all expenditures and will present a synopsis of income and expenditures at each Chapter business meeting.
- I. The Newsletter Editor shall be responsible for developing and publishing a periodic Chapter Newsletter and Membership Roster.
- J. The Vice-President, Secretary, Treasurer, and Newsletter Editor shall also, from time to time, perform such other duties as are assigned by the President and which are appropriate to their offices.
- K. The Executive Committee will, in addition to their specific duties, serve as a committee of the whole to develop an annual Chapter budget. This budget will be presented to the Chapter membership at the December business meeting as

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a guideline to direct financial activities of the Chapter during the following year.

Article V. EXECUTIVE COMMITTEE

- A. The Executive Committee, presided over by the President, shall be an oversight body for the Chapter.
- B. The Executive Committee may request volunteers to establish non-permanent ad hoc committees and/or chairs that perform responsibilities that are required to further the needs of the Chapter.
- C. If the conduct of a Chapter member is inimical, the members of the Executive Committee by unanimous consent and vote may choose to: 1) provide an oral warning by a Chapter Officer in the presence of another Chapter Officer; 2) provide a written warning; or, 3) remove that member from membership in the Chapter. Such action shall be reported to the members at the following business meeting.
- D. If a former member submits a membership application and the conduct of that former member has been deemed to be inimical to the Chapter by the unanimous consent and vote of the Executive Committee, such renewal membership application shall be denied. Such action shall be reported to the members at the following business meeting.
- E. Any member, former member, or guest of a current member deemed inimical, shall be barred from attending and Chapter business or social event. If said person does attend, then any member(s) of the Executive Committee present at that event may request that the host(s) ask said person to leave. The member(s) of the Executive Committee may accompany the host(s) when the request to vacate the premises is tendered.

Article VI. MEETINGS

- A. There shall be a Chapter business meeting at 7:30 PM on the first Thursday of each month except when the first Thursday falls on or is adjacent to a holiday, then the business meeting will be held on the second Thursday of that month. When a Chapter member hosts a business meeting, that host will receive a stipend from the Chapter Treasurer to partially fund that event.
- B. There shall be a Chapter social event on the third Saturday of each month, or an alternative date that month due to holidays or social conflicts. When a Chapter member hosts a monthly social event, that host will receive a stipend from the Chapter Treasurer to partially fund that event. The monthly social event may be combined with the spring or fall chapter auction(s).
- C. There shall be a spring "White Elephant" auction each year and a fall "Risqué Materials" auction on a date and at a location voted on by members. Members may donate items to the Chapter, which will be auctioned, with the proceeds donated to the Chapter treasury. When a Chapter member hosts a "White Elephant" or "Risqué Materials" auction as the monthly Chapter social event, that host may receive an additional stipend from the Chapter Treasurer to partially fund that event.

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- D. All business meetings, social events, and auctions will be listed in the Chapter Newsletter.
- E. The Executive Committee may appropriate funds on an emergency basis when there is insufficient time to have a membership vote. However, the Executive Committee shall report to the Membership the amount and the need for such an appropriation and shall revise the budget accordingly.
- F. All stipend amounts shall be approved by the members at a Chapter business meeting.
- G. Every written announcement of a Chapter social event, regardless of medium, shall contain a notice to members and their guests to drink responsibly and to not drive while intoxicated. The host(s) of a Chapter social event may deny alcohol to any participant who has become inebriated, and, other members may be asked to assist the host(s) to assure that no member or guest who is inebriated is allowed to drive.

Article VII. NEWSLETTER

- A. The Newsletter editor shall produce and distribute a periodic newsletter that shall include: 1) a list of officers; 2) a schedule of upcoming events that include business meetings, auctions, and other social events, with contact telephone numbers; 3) a notice about drinking alcohol responsibly and not driving a vehicle while intoxicated; 4) a synopsis of the previous business meeting(s); and, 5) other material deemed appropriate. If a non-Chapter social event is included in the Newsletter, a disclaimer stating that “This is not a sanctioned Prime Timers event” will be included with the notice.
- B. The Newsletter Editor is responsible for receiving and printing any and all paid advertisements in the Newsletter. Advertisement rates are \$25.00 per 1/8 page.
- C. The Newsletter may be provided either electronically, i.e., e-mail, or by physical mail to active Chapter members.
- D. Copies of the Newsletter may be distributed to other chapters of Prime Timers Worldwide, other Chapters, and/or prospective members.
- E. All information and/or articles contained in the Newsletter shall not be derogatory or inappropriate towards any member, and may be subject to by the Executive Committee prior to publication.
- F. Every three months the Newsletter Editor will produce and distribute a membership roster via the Newsletter. This roster shall be considered confidential information for the private use of Chapter members and may not be distributed to any nonmember. Any member has the right to exclude himself from the roster or state that contact be discrete.

Article VIII. ELECTIONS

- A. Each year in July, the Executive Committee will appoint an ad hoc Nominations Committee to solicit nominations for positions to be recompleted that year. Nominations for positions being recompleted will be presented to Chapter members in the October Chapter Newsletter.

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- B. Nominees will be afforded the opportunity to present their platforms at the November business meeting.
- C. The November Chapter newsletter will provide: 1) a list of all nominees; 2) an outline of the voting process; 3) a ballot of the nominees to be voted on; and, 4) a date by which the Nominations Committee must receive any and all ballots. This date shall precede the December business meeting.
- D. Any member may choose to attend the December business meeting and vote in person rather than submit an alternate ballot. No member shall vote more than once for a position.
- E. At the December business meeting, all ballots by attending members and those received by the Nominating Committee will be tallied by at least two attending Nominating Committee Members (one to read, one to tally), and the person receiving the majority of votes for each office will be deemed the winner. Votes received will be checked off against a current membership list to assure no member voted more than once.
- F. The newly elected officers will assume their positions at the January business meeting and begin a term of two years.

Article IX. MODIFYING THE BYLAWS

- A. Proposals to modify the bylaws may be submitted directly to the President and/or Vice-President at any time, with a request that they be placed on the agenda for a subsequent business meeting. It will be the responsibility of the Vice-President to determine what impact such proposals will have on unrelated existing bylaws.
- B. If a proposal is passed at a business meeting and it is deemed to have any impact on unrelated existing bylaws, then implementation of that proposal will be held in abeyance until the approved proposal has been published and distributed in a subsequent Newsletter. That notice shall include the effect of such proposal on the unrelated bylaws and the proposal shall be placed as an agenda item for a subsequent business meeting. If the proposal is then approved by the majority of members attending (allowing for non-substantive modifications) then that proposal will modify the existing bylaws. The effective date will be the date of the business meeting and/or dates contained in the proposal.
- C. The Vice-President will be responsible for publishing the final version of that change in the subsequent Newsletter.
- D. The Secretary will be responsible for updating and maintaining all bylaws.